

THE BOMBAY PUBLIC TRUSTS ACT, 1950  
SCHEDULE - VIII  
CENTRE FOR EDUCATION & DOCUMENTATION

Registered No.: F-4771 (MUM)

**BALANCE SHEET AS AT 31st MARCH 2021**

As at 31/03/2020 Rs.	FUNDS & LIABILITIES	As at 31/03/2021 Rs.	As at 31/03/2020 Rs.	PROPERTY & ASSETS	As at 31/03/2021 Rs.
	<b>TRUSTS FUNDS OR CORPUS:</b>			<b>IMMOVABLE PROPERTIES:- (At Cost)</b>	
	<b>CORPUS FUNDS:</b>		1,133,072	<b>LAND &amp; BUILDING:</b> (Refer Schedule 3)	
4,291,000	a. Geetanjali Corpus Fund	4,291,000		Balance as per last Balance sheet	1,133,072
3,270,201	b. General Corpus Fund	3,270,201		Add: During the year	-
6,032,071	c. Special Corpus Fund	6,032,071			1,133,072
282,209	d. SU-CED Corpus Fund	282,209		Less: Sales during the year	-
6,971,256	e. Sir Dorabji Tata Trust-CED Corpus Fund	6,971,256		Depreciation upto date (Notional)	36,732
199,000	f. Life Membership Fund	199,000			1,096,340
365,841	g. Publication Corpus Fund	365,841	32,333	<b>FURNITURE &amp; FIXTURES:</b> (Refer Schedule 3)	
				Balance as per last Balance sheet	32,333
				Add: During the year	-
					32,333
				Less: Sales during the year	-
				Depreciation upto date (Notional)	3,233
					29,100
	<b>TRUST FUNDS:</b>				
800,821	Earmarked Project Fund: (Refer Schedule 1)	165,748			
1,505,827	Staff Social Security Fund:	1,505,827			
	Add- Trf. from Inc. & Exp.	(2,152)	1,503,674		
1,414,521	Fixed Assets Fund: (Refer Schedule 2)	1,334,036	249,116	<b>OTHER FIXED ASSETS:-</b> (Refer Schedule 3)	
	<b>LOANS (SECURED OR UNSECURED):</b>			Balance as per last Balance sheet	249,116
	From Trustees	-		Add: During the year	-
	From Others	-			249,116
				Less: Sales during the year	-
				Depreciation upto date (Notional)	40,520
					208,596
					1,334,036
	<b>LIABILITIES</b>				
	For Expenses	-	306,362	<b>OTHER FIXED ASSETS- LWR Project :-</b> (Refer Schedule 3)	
	For Advances	-		Balance as per last Balance sheet	306,362
	For Rent & Other Deposit	-		Add: During the year	-
273,119	Library Deposits	273,119			306,362
	Rent Deposits	-		Less: Sales during the year	-
	For Sundry credit balances	-	273,119	Depreciation upto date	45,954
					260,408
196,976	<b>ADVANCES:</b>	-	23,381,491	<b>INVESTMENTS:</b> (Refer Schedule 4)	22,904,457
	<b>INCOME &amp; EXPENDITURE A/C:</b>	-		<b>LOANS(SECURED OR UNSECURED):</b>	
				Loans Scholarship	-
				Other Loans	-
				<b>ADVANCES:</b>	
				To Trustees	-
				To Employees	-
				To Contractors	-
				To Lawyers	-
				To Others: CC Avenue	2,000
				To Others: BSNL Telephone Deposit	5,000
					7,000
				<b>INCOME OUTSTANDING:</b>	
				Rent	-
				Interest	-
				Other Income	-
				<b>TAX DEDUCTED AT SOURCE:</b>	84,864
					109,839
				<b>CASH &amp; BANK BALANCES:</b> (Refer Schedule 5)	408,604
				<b>FIXED DEPOSITS:</b>	72,415
25,602,842	<b>TOTAL</b>	24,688,155	25,602,842	<b>TOTAL</b>	24,688,155

The above Balance Sheet to the best of our knowledge and belief contains a true and fair view of the Trust Funds and Liabilities and Property and Assets of the Trust.

*Rajni Bakshi*  
For CENTRE FOR EDUCATION & DOCUMENTATION  
Place: Mumbai.  
Date: 19th October 2021.



TRUSTEE



NBS & CO.  
CHARTERED ACCOUNTANTS

*Devdas Bhat*  
Devdas Bhat  
Partner  
Mem. No. 48094

UDIN (BPT Act) : 21048094AAAAAGJ2287  
UDIN (Income Tax Act) : 21048094AAAAAGK2100

## CENTRE FOR EDUCATION & DOCUMENTATION

### SCHEDULE 1: EARMARKED PROJECT FUNDS

<i>As at</i>  <i>31/03/2020</i> <i>Rs.</i>	Particulars	Educational Project Funds			
		CED - Foreign Rs.	CED - Indian Rs.	Ahimsha CED - Indian Rs.	Total at at 31/03/2021 Rs.
1,825,588	As at 01/04/2020	-	790,821	10,000	800,821
	- Add: Contribution to the Projects	-	-	110,000	110,000
(1,034,767)	Less: Amounts Expended, net	-	(660,713)	(84,360)	(745,073)
10,000	Add: Transferred from Inc. & Exp.	-	-	-	-
<u>800,821</u>	As at 31/03/2021	-	<u>130,108</u>	<u>35,640</u>	<u>165,748</u>

## CENTRE FOR EDUCATION & DOCUMENTATION

### SCHEDULE 2: FIXED ASSETS FUNDS

(Utilised but value as per contra in Schedule 3)

<i>As at</i>  <i>31/03/2020</i> <i>Rs.</i>	Particulars	Foreign Rs.	Indian Rs.	As at 31/03/2021 Rs.
1,497,924	As at 01/04/2020	347,172	1,067,349	1,414,521
	- Add: Assets purchased during the year	-	-	-
	- Less: Assets sold during the year	-	-	-
(83,403)	Less: Notional Depreciation for the year	(44,064)	(36,421)	(80,485)
<u>1,414,521</u>	As at 31/03/2021	<u>303,108</u>	<u>1,030,928</u>	<u>1,334,036</u>

*Rajni Bakshi*

*As at*



# **CENTRE FOR EDUCATION & DOCUMENTATION**

## **SCHEDULE 3 : FIXED ASSETS**

Particulars	As at 01/04/2020 Rs.	Additions Rs.	Assets Sold Rs.	Deductions Rs.	Depreciation (Notional) Rs.	As at 31/03/2021 Rs.
<b><u>LAND / BUILDING</u></b>						
<b>Foreign A/c</b>						
Library Premises- Ban	195,136				(19,514)	175,622
<b>Indian A/c</b>						
Library Premises-Bom	4,963				(4,963)	-
Library Premises-Ban	122,548				(12,255)	110,293
Land (Reconciled value)	810,425					810,425
<b>Total (I)</b>	<b>1,133,072</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(36,732)</b>	<b>1,096,340</b>

## **FURNITURE & FIXTURES**

<b>Foreign A/c</b>						
Furniture & Fixtures	14,503				(1,450)	13,053
<b>Indian A/c</b>						
Furniture & Fixtures	17,830				(1,783)	16,047
<b>Total (II)</b>	<b>32,333</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(3,233)</b>	<b>29,100</b>

## **OTHER FIXED ASSETS**

<b>Foreign A/c</b>						
Office Equipments	134,627				(20,194)	114,433
Vehicles	2,661				(2,661)	-
Library Equipments	245				(245)	-
<b>Indian A/c</b>						
Office Equipments	95,734				(14,360)	81,374
Vehicles	15,046				(2,257)	12,789
Video Equipments	569				(569)	-
Gen. & Misc. Equipments	234				(234)	-
<b>Total (III)</b>	<b>249,116</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(40,520)</b>	<b>208,596</b>
<b>Total (Foreign&amp;Indian)</b>	<b>1,414,521</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(80,485)</b>	<b>1,334,036</b>

Note : These assets have either been charged to expenses or are written off.

## **OTHER FIXED ASSETS** **(LWR Project)**

	As at 01/04/2020 Rs.	Additions Rs.	Assets Liquidated Rs.	Deductions Rs.	Depreciation (Actual) Rs.	As at 31/03/2021 Rs.
<b>Indian A/c</b>						
Vehicle	306,362				(45,954)	260,408
<b>Total</b>	<b>306,362</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(45,954)</b>	<b>260,408</b>

*Rajni Baski*

*Asst*





# CENTRE FOR EDUCATION & DOCUMENTATION

As at 31/03/2020 Rs.	Particulars	As at 31/03/2021 Rs.
<b>SCHEDULE 4 SCHEDULE 4 : INVESTMENTS</b>		
<b><u>A. INVESTMENTS MADE FROM THE SALE</u></b>		
<b><u>PROCEEDS OF 'GEETANJALI':</u></b>		
400,354	ICICI Prudential Regular Savings Fund-Direct-MD	400,354
604,961	Aditya BirlaSL Regular Savings Fund-Direct-MD	-
-	Aditya Birla Sun Life Regular Savings Fund-Direct-Growth	604,961
703,374	Franklin India Ultra Short Bond Fund Super Institutional-Direct-Growth	703,374
2,582,311	UTI Regular Savings Fund-Direct Plan	2,582,311
		4,291,000
<b><u>B. SPECIAL CORPUS FUND (I)</u></b>		
600,000	ICICI Prudential Regular Savings Fund-Direct-Growth	600,000
790,000	ICICI Prudential Balanced Advantage Fund-Direct-Growth	790,000
1,834,147	Aditya Birla Sun Life Low Duration Fund-Direct-Growth	1,834,147
504,625	UTI Treasury Advantage Fund-Direct-Growth	504,625
249,171	HDFC Short Term Debt Fund-Direct-Growth	249,171
223,632	HDFC Balanced Advantage Fund-Direct-Growth	223,632
1,830,497	HDFC Hybrid Equity Fund -Direct-Growth	1,830,497
		6,032,071
<b><u>D. GENERAL CORPUS FUND</u></b>		
496,646	ICICI Prudential Regular Savings Fund-Direct-MD	496,646
276,868	Kotak Low Duration Fund-Direct-Growth	276,868
933,273	HDFC Balanced Advantage Fund-Direct-Growth	933,273
-	Aditya Birla Sun Life Regular Savings Fund-Direct-Growth	638,026
-	ICICI Prudential Regular Savings Fund-Direct-Growth	291,767
1,061,897	UTI Treasury Advantage Fund-Direct-Growth	132,104
501,517	UTI Regular Savings Fund-Direct Plan	501,517
		3,270,201
<b><u>E. SU-CED CORPUS FUND</u></b>		
-	Aditya Birla Sun Life Regular Savings Fund-Direct-Growth	282,209
282,209	Aditya BirlaSL Regular Savings Fund-Direct-MD	-
		282,209
<b><u>F. SIR DORABJI TATA TRUST-CED FUND.</u></b>		
1,529,295	Aditya BirlaSL Regular Savings Fund-Direct-MD	-
-	Aditya Birla Sun Life Regular Savings Fund-Direct-Growth	1,529,295
547,235	Franklin India Ultra Short Bond Fund Super Institutional-Direct-Growth	547,235
815,853	Aditya Birla Sun Life Low Duration Fund-Direct-Growth	815,853
1,039,502	UTI Treasury Advantage Fund-Direct-Growth	1,039,502
1,576,275	HDFC Short Term Debt Fund-Direct-Growth	1,576,275
1,463,095	HDFC Balanced Advantage Fund-Direct-Growth	1,463,095
		6,971,256
<b><u>G. STAFF SOCIAL SECURITY FUND</u></b>		
167,000	HDFC Hybrid Equity Fund-Direct-Growth	167,000
650,000	Franklin India Ultra Short Bond Fund Super Institutional-Direct-Growth	4,823
145,000	Franklin Templeton India Short Term Income Plan-Retail-Growth	132,083
-	Aditya Birla Sun Life Regular Savings Fund-Growth-Direct	12,917
488,000	Kotak Low Duration Fund-Direct-Growth	488,000
-	Kotak Gilt Invest Regular Fund-Direct-Growth	343,000
-	Kotak Gilt Invest (PF& Trust) Fund-Direct-Growth	350,000
		1,497,823
<b><u>H. OTHER INVESTMENTS :</u></b>		
10,000	Franklin Templeton India Short Term Income Plan-Retail-Growth	10,000
4,554	HDFC Short Term Debt Fund-Direct-Growth	4,554
385,132	Kotak Low Duration Fund-Direct-Growth	242,133
-	Aditya Birla Sun Life Regular Savings Fund-Direct-Growth	119,684
-	ICICI Bank FD	125,659
-	ICICI Prudential Regular Savings Fund-Direct-Growth	8,233
685,068	Franklin India Ultra Short Bond Fund Super Institutional-Direct-Growth	49,634
		559,897
<b>23,381,491</b>	<b>Total</b>	<b>22,904,457</b>

*Rajni Bakhshi*

*Rajni*



**CENTRE FOR EDUCATION & DOCUMENTATION**

<i>As at</i> 31/03/2020 <i>Rs.</i>	<i>Particulars</i>	<i>As at</i> 31/03/2021 <i>Rs.</i>
<b><u>SCHEDULE 5 : CASH &amp; BANK BALANCES</u></b>		
<b><u>A. SAVINGS BANK ACCOUNTS :</u></b>		
<u>Foreign A/c</u>		
<u>a. Bank of Baroda</u>		
2500	A/c 03910100001237	2,500
<u>b. State Bank of India</u>		
-	A/c 40241509208 (Main)	-
<u>Indian A/c</u>		
<u>a. Bank of Baroda:</u>		
358914	i) A/c 03910100001236 (16893)	35,868
5570	ii) A/c 06650100005788 (95303)	5,737
15017	b. <u>HDFC A/c</u> 91000052605	15,017
24277	c. <u>ICICI Bank A/c</u> 623501144156	10,942
		67,563
<u>S.S.S.A/c</u>		
2327	BOB A/c 03910100002439 (50676)	2,352
<b><u>B. CASH ON HAND:</u></b>		
408604	<b>Total</b>	72,415

*Rajni Bakhshi*

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**CENTRE FOR EDUCATION AND DOCUMENTATION**  
**RECEIPT AND PAYMENT ACCOUNT FOR THE YEAR ENDED 31st MARCH 2021**

Previous Year Rs.	Receipts	Current Year Rs.	Previous Year Rs.	Payments	Current Year Rs.
	To Opening Balance :		96,125	By Library Maintenance	92,856
	In Savings Bank Accounts:		1,345	By Repairs & Maintenance-Properties	1,076
	a. Bank of Baroda		8,540	By Telephone & Postage	9,189
2,500	1) A/c 03910100001237 (FCRA)	2,500	27,180	By Internet Online Access	33,482
4,216	2) A/c 03910100001236	358,914	33,568	By Library Online Space	29,552
4,644	3) A/c 06650100005788	5,570	27,508	By Electricity	22,191
5,225	4) A/c 03910100002439 (SSSS)	2,327	503	By Bank Charges	496
15,017	b. HDFC Bank A/c 91000052605	369,311	47,875	By Library Cons. Fees Exp.	227,860
13,647	c. ICICI Bank A/c 623501144156	15,017	926,516	By Documentation Prof. Fees	897,334
-	d. Cash in hand	24,277	562,177	By Salaries & Stipend	681,060
10,000	To Donations/Grants	-	12,878	By Seminars & Workshops	350
157,757	To Dividends/Ret. on Investments	110,000	1,700	By Subscription & Doc. Expenses	23,692
16,963	To Bank Interests	468,355	27,140	By Audit Fees	27,140
882,404	To Income on Investments	11,197	8,965	By Travel Expenses	17,694
1,126,173	To Investments	1,082,575	136,692	By Field Research Travel Expenses	30,780
13,808	To Refund of TDS on Investment	4,782,786	16,961	By General Expenses	22,372
196,976	To Advance a/c	-	37,531	By Vehicle Expenses	53,727
		-	67,325	By Library Equipment Exp.	92,547
		-	197	By Library Books	-
		-	-	By TDS on Investments	24,975
		-	-	By Investments	4,305,752
		-	-	By Advance a/c	196,976
		-	-	By Closing Balance:	
		-	-	In Savings Bank Accounts:	
		-	-	a. Bank of Baroda	
		-	2,500	1) A/c 03910100001237 (FCRA)	2,500
		-	358,914	2) A/c 03910100001236	35,868
		-	5,570	3) A/c 06650100005788	5,737
		-	2,327	4) A/c 03910100002439 (SSSS)	2,352
		-	15,017	b. HDFC Bank A/c 91000052605	15,017
		-	24,277	c. ICICI Bank A/c 623501144156	10,942
		-	-	d. SBI Bank A/c 40241509208. (FCRA)	-
		-	-	e. Cash in hand	72,415
2,449,329		6,863,517	2,449,329		6,863,517

We have examined the above Receipts and Payments Account with the Cash Book and Vouchers relating thereto and hereby report the same to be correct.

For CENTRE FOR EDUCATION & DOCUMENTATION

NBS & CO.  
**CHARTERED ACCOUNTANTS**

*Rajni Bakshi*  
 Place: Mumbai.  
 Date: 19th October 2021.



*Devdas Bhat*  
 Devdas Bhat  
 Partner  
 Mem. No. 48094

UDIN (BPT Act) : 21048094AAAAGJ2287  
 UDIN (Income Tax Act) : 21048094AAAAGK2100

**CENTRE FOR EDUCATION & DOCUMENTATION**

Registered No.: F-4771 (MUM)

**INCOME & EXPENDITURE A/C FOR THE YEAR ENDED ON 31ST MARCH, 2021**

				(In Rs.)	
EXPENDITURE	Amount	Amount	INCOME	Amount	Amount
To <u>Expenditure in respect of properties :-</u>			By Rent		-
Rates, Taxes, Cess etc :	-		By <u>Interest :-</u>		11,197 ✓
Repairs and Maintenance	-		On Securities	-	
Depreciation	-		On Loans	-	
			On Bank Account	11,197 ✓	
To Establishment Expenses :- (Schedule II)		18,191			
To Remuneration to trustees *			- By Dividends/Ret. on Investments		468,355 ✓
To Remuneration (in case of a math) to the head of the math, including his household expenditure, if any			- By Income on Investments		1,082,575 ✓
To Legal Expenses			- By Donations in Cash or Kind		110,000 ✓
To Audit Fees		27,140	By Grants		-
To Contribution to charity Commissioner			- By Income from other sources		-
To <u>Amount written off :-</u>			- By Withdrawal from Fund	662,866 ✓	
(a) Bad Debts			Add: Additions To Fund	(25,640) ✓	637,226 ✓
(b) Loan Scholarship					
(c) Irrecoverable Rents					
(d) Other Items					
To Miscellaneous Expenses					
To Depreciation		46,954			
To Amount transferred to Reserve or Specific Funds					
To <u>Expenditure on Objects of the trust :-</u>		2,218,068			
(a) Religious:-					
(b) Educational (Schedule I)	2,218,068				
(c) Medical Aid					
(d) Relief of Poverty					
(e) Other Charitable Objects:-					
To Carried over to Balance Sheet					
Total Rs.		<u>2,309,353</u>	Total Rs.		<u>2,309,353</u>

\* No remuneration or honorarium is paid to trustee for doing admin and other work of the trust, some trustees are contracted to undertake specified educational activities for specified time and specific educational activities. These expenses are charged to expenditure on objects of the trust to the extent of Rs. 897334 /-.

As per our report of even date

For NBS & CO  
CHARTERED ACCOUNTANTS



CENTRE FOR EDUCATION & DOCUMENTATION

*Rajni Bakshi*  
PLACE: MUMBAI

*Arti*

*John D Souza*  
JOHN D SOUZA  
TRUSTEE

*Devdas V. Bhat*  
DEVDAAS V. BHAT  
PARTNER.  
( MEM.NO.48094 )

DATED : 19TH OCTOBER 2021



UDIN (BPT Act) : 21048094AAAAGJ2287  
UDIN (Income Tax Act) : 21048094AAAAGK2100

## CENTRE FOR EDUCATION & DOCUMENTATION

Particulars	As at 31/03/2021 Rs.
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### SCHEDULE I : Expenditure on objects of the trust: Educational

To Subscription & Documentation Expenses	23,692
To Seminars & Workshops Expenses	350
To Salaries & Stipend Expenses	681,060
To Telephones & Postage Expenses	9,189
To General Expenses	22,372
To Vehicle Expenses	53,727

### Expenses of Reading Room & Library

To Library Maintenance Expenses	92,856
To Library Consultation Fees	227,860
To Documentation Prof. Fees	897,334
To Field Research Travel Expenses	30,780
To Repairs & Maintenance-Properties	1,076
To Internet Online Access Expenses	33,482
To Library Online Space Expenses	29,552
To Library Equipment Expenses	92,547
To Electricity Expenses	22,191
<b>Total</b>	<b>2,218,068</b>

Particulars	As at 31/03/2021 Rs.
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### SCHEDULE II : Establishment Expenses

To Travel Expenses	17,694
To Bank charges	496
	<b>18,191</b>

Rajni Bakshi

Arshi

